

Scouting America[™]

Cascade Pacific Council

Family Troop Checklist

This checklist will guide your committee to create a Family Troop if your Chartering Organization, unit leadership and family participants all agree to proceed; Review “Intent to Convert to a Family Troop” available at cpcscouting.org/familytroop

If your unit intends to Convert to or Form a Family Troop, ensure the following actions are complete:

- The Chartering Organization is in agreement with the kind of troop.
- All stakeholders have participated in discussions as outlined in the ‘Family Troop guide.
- All registering adults have reviewed the Family Troop Best Practices document.

You are a Pilot Troop

- Complete the “Intent to Convert to a Family Troop document located on this web page and forward that document to your district Commissioner and CC Sherry.Burns@scouting.org
- After approval contact Council Registrar to receive processing instructions regarding the movement of members to the new Family unit.

You are a girl’s troop or a boy’s troop and wish to become a family troop

- Complete the “Intent to Convert to a Family Troop document located on this web page and forward that document to your district Commissioner and CC Sherry.Burns@scouting.org
- After approval contact Council Registrar to receive processing instructions regarding the potential movement of members to the new Family unit.
- When accepted by council, begin to recruit additional adult and youth members.

You are an existing troop intending to merge with a partner troop and both troops have the same chartering partner.

- Complete the “Intent to Convert to a Family Troop document located on this web page and forward that document to your district Commissioner and CC Sherry.Burns@scouting.org
- After approval contact Council Registrar to receive processing instructions regarding the movement of members to the new Family unit.



You are an existing troop intending to merge with a partner troop and both troops have a different chartering partner.

- Determine which troop will become the new family troop along with their chartering partner.
- Complete the “Intent to Convert to a Family Troop document located on this web page and forward that document to your district Commissioner and CC Sherry.Burns@scouting.org
- After approval contact Council Registrar to receive processing instructions regarding the movement of members to the new Family unit.

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